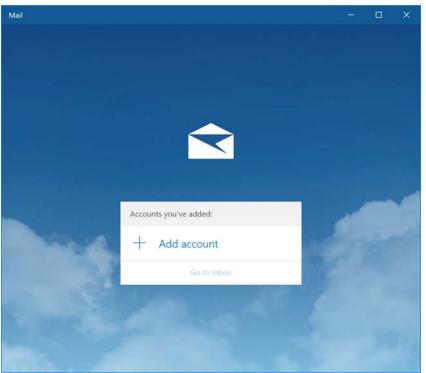


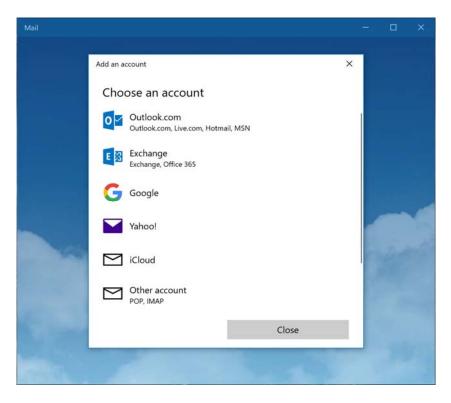
www.EGCC.edu

How to access your student email using Windows Mail

1. Open the Mail App and click 'Add Account'



2. Select 'Google'



3. Enter your FULL Student Email Address and hit 'Next'

Google Sign in		
Sign in to continue to Windows		
Email or phone		
Forgot email?		
More options	NEXT	

 You will be taken to the College's Gateway Portal. Login here with your username and password. (On this page you will use your username and not your full email address. It may add 'JCC\' in front of your username; this is normal)

Connecting to Eastern Gatewa	iy Community College	×
	EASTERN GATEWAY COMMUNITY COLLEGE	^
X	Please enter your EGCC login name (ex. JDoe) and password.	
	Password Sign in For technical assistance please e-mail tshelp@egcc.edu	
	or call 1-877-654-8638 You can change your password using the 'Change Password' link below.	
	Change your password	~

5. Click 'Allow'

Connecting to a service			×
G	boogle		
F	fi Student Student@student.egcc.edu		
w	indows wants to		
P	Read, send, delete, and manage your email	í	
	Manage your contacts	(i)	
3	Manage your calendars	í	
A	llow Windows to do this?		
ca	ou may review this app's terms of service and privacy polici in remove this or any other app connected to your account i y Account		
	CANCEL	.ow	

6. Enter your Name then click 'Sign In'

Mail				-	×
	Add an account		×	1	
	Google				
	Send your messages using this	name			
				1	
				1	
				1	
De prese	Cancel	Sign in			

7. Once you click 'Done' on the final screen, it should take you to your inbox.