

1. Go to <https://www.microsoft.com/en-us/education/products/office/default.aspx>
Enter your School Email Address and click 'Get Started'

Modern tools for a collaborative classroom

Get Office 365 for free

It's not a trial! Students and teachers are eligible for Office 365 Education, which includes Word, Excel, PowerPoint, OneNote, and now Microsoft Teams, plus additional classroom tools. All you need to get started is a valid school email address. Get started.

[LEARN HOW IT WORKS >](#)

Enter your school email address:

[Get Office For Free](#)

[IT PROS, SIGN UP YOUR ENTIRE SCHOOL >](#)



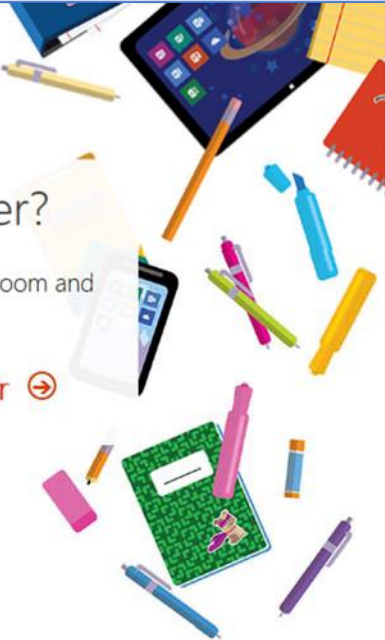
2. Select whether you are a student or a teacher.



Office 365 Education

Are you a student or a teacher?

We'll provide the Office 365 tools you need in the classroom and online. If you're an IT admin, [enroll your school](#).

[I'm a student →](#) [I'm a teacher →](#)



 Microsoft [Privacy & cookies](#)  Office 365

3. Create your Microsoft Account by filling in the fields and clicking 'Start'
(Note: This will create an account with Microsoft. If you forget your password or otherwise experience difficulty with this account, you will need to contact Microsoft's support.)

Create your account

First name Last name

Create password

Confirm password

We sent a verification code to **SDent1234@student.egcc.edu**. Enter the code to complete signup.

Verification code [resend signup code](#)

This is required.
Your date of birth

Month Day Year

Microsoft will send you promotions and offers about Microsoft products and services for businesses. You can unsubscribe anytime.

By choosing **Start**, you agree to our [terms and conditions](#) and understand that your name and email address will be visible to other people in your institution. [Microsoft Privacy Policy](#)

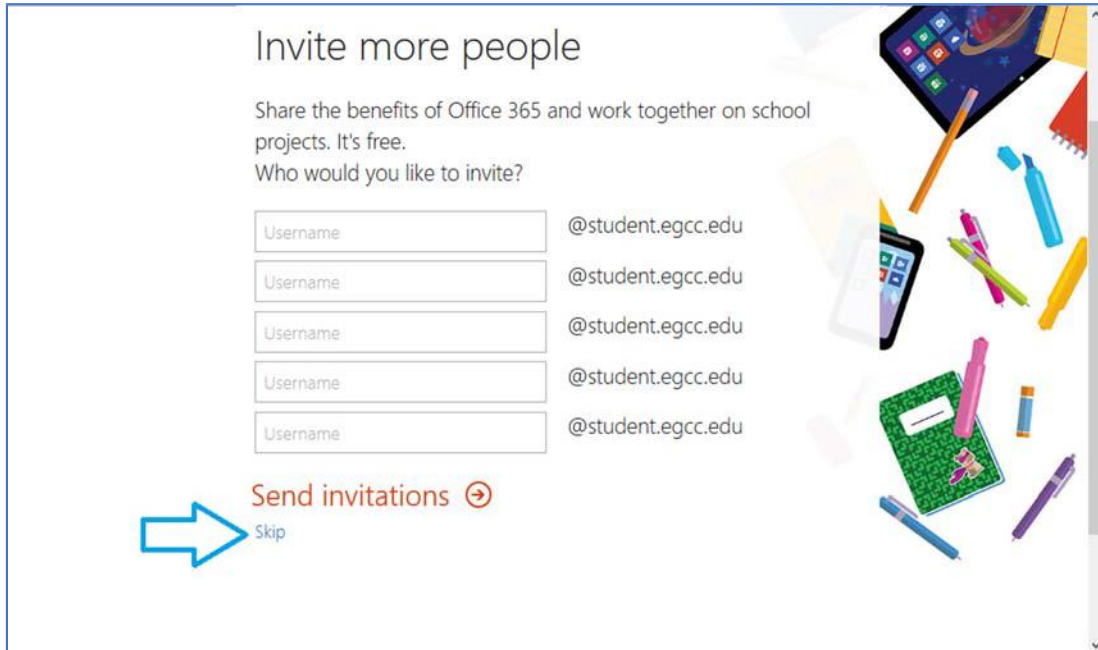
Start

Your Verification Code will be sent to the email address you used to sign up in Step 1.

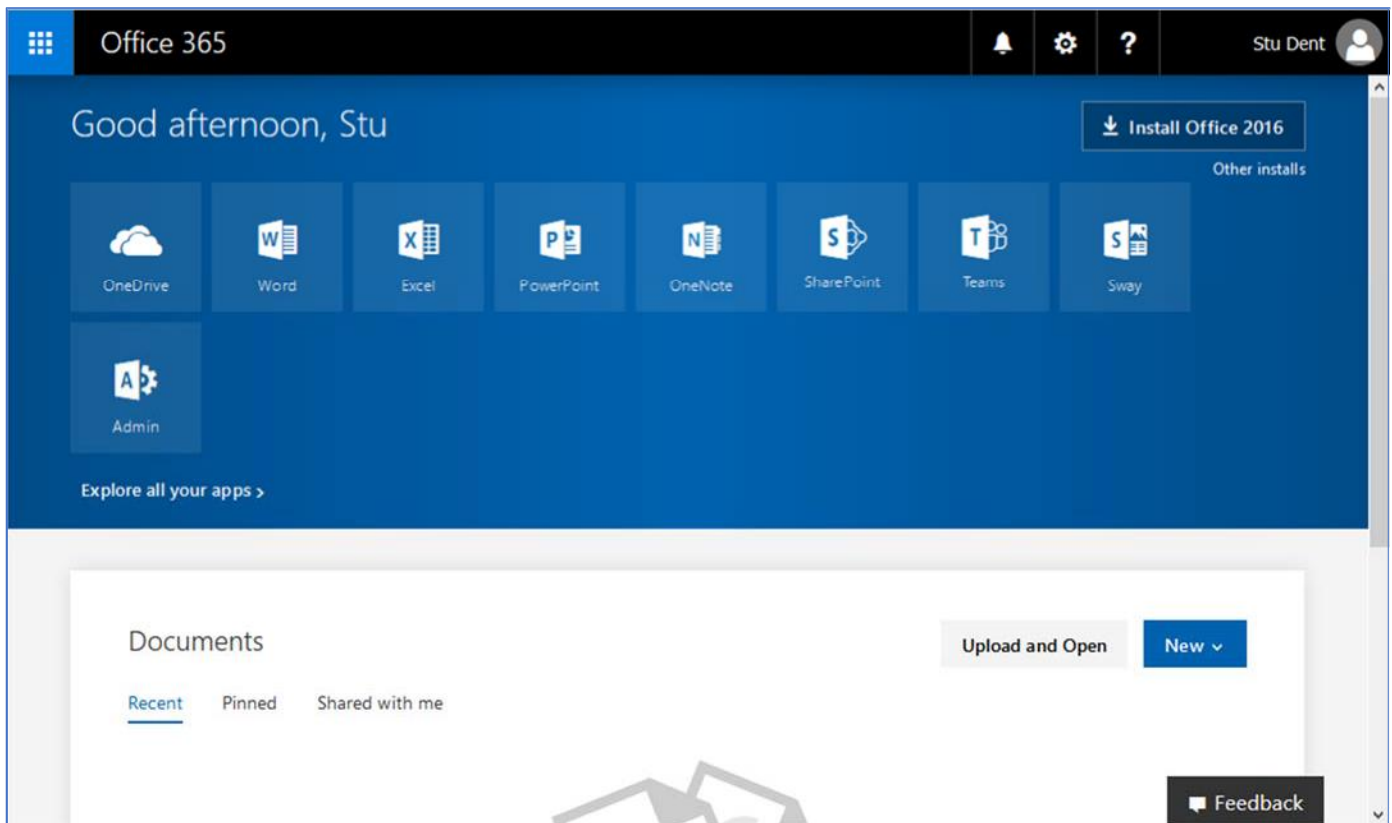
[EXAMPLE]



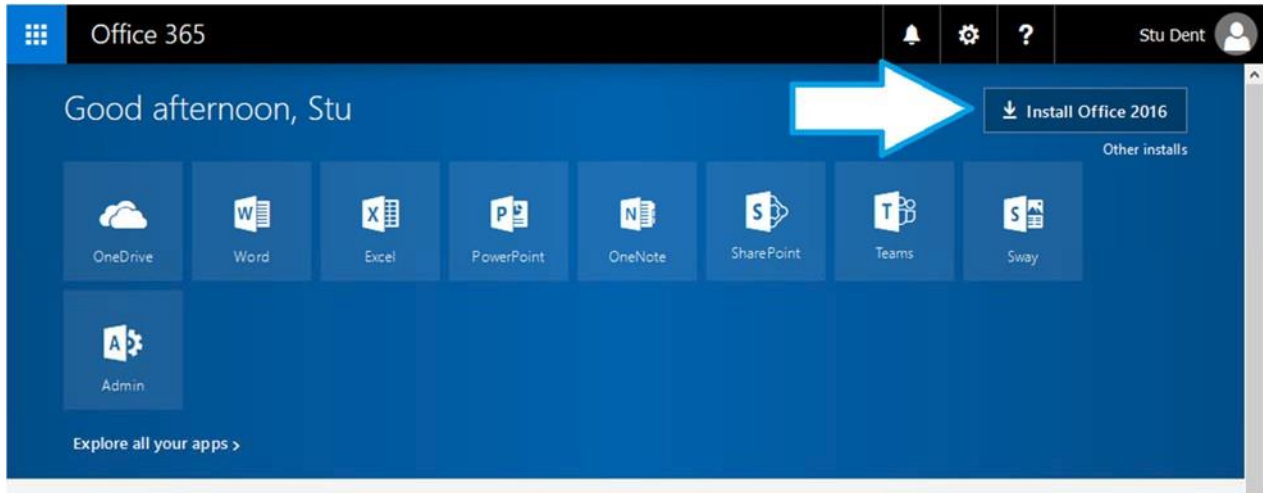
4. Click 'Skip' on the following screen.



5. You should now be taken to the Office 365 Dash Board. Here, you can use online versions of Word, Excel, PowerPoint, etc., to create and edit documents. You can access this page anytime by going to www.Office.com, clicking 'Sign In' in the top right corner of the page and then using your School Email address and the password you created in Step 3.



6. You may also install Microsoft Office 2016 on your computer by clicking 'Install Office 2016' and then following the on-screen instructions.



Documents

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