



EASTERN
GATEWAY
COMMUNITY
COLLEGE

Addendum 2021-2022 #42

**EASTERN GATEWAY COMMUNITY COLLEGE
COLLEGE CATALOG 2021-2022 ADDENDUM**

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Catalog Addendum Purpose:

Update admissions policy pertaining to self-certification of completion of high school or equivalency, proof of graduation from high school or equivalency, validation of legitimacy of proof of graduation documents, and foreign high school (or equivalent) transcript evaluation requirements.

Catalog Addendum Effective Date: 7/21/2022

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The below information replaces the "Admissions" section (Pages 212 - 214) of the 2021-2022 Catalog.

ADMISSIONS

Eastern Gateway Community College's open admissions policy provides guaranteed acceptance to students with equal access to quality educational programs. Guaranteed acceptance is awarded once the college application is completed. As part of the application process, students must provide proof of high school completion by submitting either a high school transcript, high school equivalency (GED), proof of associate degree, or self-certification acknowledgement.

The self-certification is the student's acknowledgement that they completed high school or obtained a high school equivalency (GED) that can be used in lieu of the transcript or diploma.

For those degrees that have program requirements, each student must provide proof of an adequate background to enter the program or complete placement testing (Accuplacer). Eastern Gateway Community College offers introductory courses which provide the opportunity to develop sufficient background and subsequently enter the desired course/program. This can be established via multiple measures which include placement testing, submission of previous college credit for evaluation, SAT/ACT scores. Placement testing is recommended prior to registering for courses. The test is offered both in seat and virtual.

Assessment testing is optional for students. Test of Adult Basic Education (TABE) is the official assessment test used by the college and is offered in seat and virtual. The TABE test is a diagnostic test that determines deficient areas in math and language. Students may opt in or out of assessment testing at different intervals of the admissions and registration process.

Applications for admission can be obtained at www.egcc.edu/admission/. The application is to be completed and submitted to the Admissions Office.

The applicant is responsible to supply truthful and complete information throughout the admissions process and on all documents submitted. If the College determines that financial aid or some other service was provided to the student based upon inaccurate information provided, the student may be denied further consideration for the service and/or may be required to reimburse any financial aid overpayment resulting from the use of the invalid information.

HIGH SCHOOL TRANSCRIPTS/EQUIVALENCY

To enroll and receive financial aid, and/or declare a degree or certificate at Eastern Gateway Community College, a student must provide proof of high school graduation or equivalency (POG) or complete the self-certification acknowledgement. A copy of a transcript or equivalency can be mailed or electronically sent directly from the issuing institution to Eastern Gateway Community College's Admissions Office. Electronic transcripts are also accepted if they come from the issuing institution or the institution's approved third-party provider.

Eastern Gateway Community College will consider the following appropriate documentation of high school graduation or equivalency:

1. Copy of the final high school transcript with graduation date. Any electronically sent transcripts must be legible.
2. Original GED certificate and scores or GED transcript directly from the Department of Education of the state in which the test was taken. If a student is able to log into an online account to access GED scores we will accept a printout.
3. Certificate of completion of an approved home school program signed by the program principal.
4. An official college transcript of an associate degree or higher, from an accredited institution.
5. Copy of high school diploma with date of graduation and official signature.
6. Self-certification acknowledgment completed as part of the admissions application and/or the Free Application for Federal Student Aid (FAFSA).
7. Foreign high school diplomas/transcripts are acceptable; see section, "Foreign Transcripts" on the following page.

All credentials submitted for admissions become the property of the College and are not returnable or transferable.

Self-Certification Acknowledgment - Students may self-certify on the FAFSA and/or the admissions application that a

high school diploma or high school equivalency certificate has been received or secondary school through homeschooling as defined by state law has been completed. If information is conflicting, registration for courses will be restricted until clarification is provided. In some cases, EGCC may require the submission of official copies of the diploma, transcript, or high school equivalency to resolve the conflict. Official copies of POG take precedence over any self-certification acknowledgment.

GED - 2014 GED test scores for each test subject range from 100-200. Test-takers must earn a minimum of 145 in each test area in order to earn high school equivalency. Students can also test college-ready, meaning they do not need to take placement testing. The chart below reflects the scoring equivalency.

145-164	Pass/High School Equivalency
165-174	College Ready

Proof of Graduation Validity Confirmation - Following submission of an enrollment application, students will meet with an academic advisor to be approved for course registration and to verify validity of proof of graduation documentation. If EGCC has reason to believe official POG credentials submitted, or listed on the self-certification acknowledgment, are not valid or were not obtained from an entity that provides secondary school education in accordance with 34 C.F.R. § 668.16(p), a registration hold will remain on the student's account until the information provided is validated. Validation will require submission of an official POG copy and a transcript showing all courses taken along with the graduation date. Alternatively, EGCC may verify validity by checking with the high school to confirm the validity of the diploma AND confirming with the relevant department or agency in the state in which the secondary school is located that the secondary school is recognized as a provider of secondary school education. When validity is confirmed, the student will be permitted to register for courses.

Foreign Transcripts

Students who have successfully completed secondary school outside the United States must have their transcript evaluated by a transcript evaluation agency (see below list of, "Approved and Accepted International Verification Agencies"). The cost of the evaluation is the responsibility of the student. In most cases, the student must submit documents issued by the school, the ministry of education, the government, or official office responsible for issuing school records. The evaluation must demonstrate that the foreign secondary school credentials are equivalent to a U.S. high school diploma. The agency should send the evaluation directly to the EGCC Admissions Office.

Self-certification that a student has completed a foreign high school (or equivalent) education is only acceptable if:

- On the FAFSA, the student is selected for verification tracking groups V4 or V5 in which the student must provide proof of high school completion; and
- It is impossible for a refugee, asylee, or victim of human trafficking to obtain documentation of his or her completion of a secondary school education in a foreign country.

In these cases, the student must:

- Present their entry status documentation that demonstrates their current or prior status as a refugee, asylee, or victim of human trafficking who entered the U.S. after the age of 15; and
- Provide proof of their attempt to obtain documentation of their completion of a secondary school education in a foreign country (i.e., a copy of an email or letter, with proof of mailing).

Students who have completed college level coursework outside the United States must have their transcript evaluated by a transcript evaluation agency (see below list of, "Approved and Accepted International Verification Agencies"). The cost of the evaluation is the responsibility of the student. If the evaluation confirms that an equivalent to a U.S. Associates degree or higher was completed, this will meet the high school requirement. The agency should send the evaluation directly to the EGCC Admissions Office.

Approved and Accepted International Verification Agencies

Academic Credentials Evaluation Institute, Inc.
American Education Research Corporation
Foreign Credential Evaluations, Inc.
Foreign Credentials Service of America
Scholaro (Foreign Credits, Inc.)

Globe Language Services, Inc.
International Evaluation Services
SDR Educational Consultants
Uredo
A2Z Evaluations, LLC
Academic Evaluation Services, Inc.
Center for Applied Research, valuations, & Education, Inc.
E-ValReports
Educational Credential Evaluators, Inc.
Educational Perspectives, nfp.
Educational Records Evaluation Service, Inc
Evaluation Service, Inc.
Foreign Academic Credential Service, Inc.
Foundation for International Services, Inc.
Global Credential Evaluators, Inc.
International Academic Credential Evaluators, Inc.
International Consultants of Delaware, Inc.
Josef Silny & Associates, Inc. International Education Consultants
SpanTran: The Evaluation Company
Transcript Research
World Education Services, Inc.
Association of International Credentials Evaluators, Inc.
International Academic Credential Evaluators, Inc.
World Educational Credential Evaluators
Education Consultants & Evaluators International
Worldwide Education Evaluators, Inc.
International Education Evaluations, Inc