



EASTERN
GATEWAY
COMMUNITY
COLLEGE

Addendum
2022-2023#29

**EASTERN GATEWAY COMMUNITY COLLEGE
COLLEGE CATALOG 2022-2023 ADDENDUM**

ORIGINAL CATALOG PUBLISHED March 2022

Addendum approved by cabinet (date): September 22, 2022

Addendum published (date): September 22, 2022

Catalog Addendum Purpose:

What is the purpose of this addendum?

To update the submission of official college transcripts in the catalog.

Catalog Addendum Effective Date:

What is the effective date of this addendum?

09-02-2022

Catalog Addendum:

TRANSFER CREDIT

Eastern Gateway Community College requires submission of official transcripts from all previously attended institutions of higher education listed on the application prior to registering for courses.

An official college transcript waiver form is available to students who do not wish to submit an official college transcript for registration purposes. The waiver form can be requested from Enrollment Services or the Registrar's office.

Transfer students must comply with all admission procedures for Eastern Gateway Community College and its program delivery partners. An official evaluation of transfer credit will be completed as the college receives official transcripts from previously attended institutions.

An official transcript is one that has been received directly from the issuing institution. Records that have been opened or have been in the hands of the student (i.e. student copies of transcripts, grade reports, diplomas) are not considered official documents.

Eastern Gateway Community College translates satisfactory or credit as the equivalent of the student having passed the class. If a student attended an institution that was based on a quarter system, then the credits will be converted to a semester system. Quarter hours will be multiplied by 0.67 to establish semester hours. If not equivalent to the credits associated with the class at Eastern Gateway, no credit will be given.

The grades earned at other institutions will not be averaged with the grades earned at Eastern Gateway. Only credits and hours are transferable; transfer grade point averages and/or grades do not replace Eastern Gateway grades on the official Eastern Gateway transcript. Transfer credit is granted for college level and some technical courses earned at

institutions of higher education for which students receive a grade of “C” or higher and will be designated with a grade of “TC” on the student’s academic transcript. Credit received on a satisfactory/unsatisfactory or credit/no credit basis will be evaluated using the same process as graded courses. Eastern Gateway translates satisfactory or credit as the equivalent of the student having passed the class. Credit from other institutions will be evaluated by the appropriate transcript evaluator, academic dean or faculty.

All Eastern Gateway students who wish to complete course work at another institution and have credit from such course work accepted by Eastern Gateway should first seek approval from their Advisor prior to registration at the other institution.

Exceptions: