



10/5/22

7:32 PM - 8:03 PM

Zoom Meeting

Meeting called by: Jeremy Taylor**Type of meeting:** Bi-Weekly | Standing**Facilitator:** EGCC**Staff Advisor:** Karen Spindler

Attendees: Kimberly Boyer, Karen Spindler, Amber Smee-Thiel, Joe Beaulieu, Nikki Shears, Ariana Perez, Monica Hernandez, Jeremy Taylor, Allison Richards, Lisa Shipman, Vera Dureke, Kyle Wyatt, Colin Bever

Minutes

Agenda item: The College Project**Presenter:** Jeremy Taylor**Discussion:**

Requested Update from Karen from Administration for resources/needs. Karen advised that Administration is not required further. Setting up a meeting with "Joe".

Conclusions:

TBD

Action items	Person responsible	Deadline
✓ Finalize TCP	Jeremy Taylor	12/31/22

Agenda item: 5 for 5 EDGE**Presenter:** Jeremy Taylor**Discussion:**

Discussed teams meeting on 10/7, 7EST -9? For EDGE Healthcare. Discussed benefits for self and chapter. Obtaining 5 Star Status for Chapter and Region. Regional Program.

Conclusions:

Members & Officers are welcome and encouraged to work with each other.

Action items	Person responsible	Deadline
✓ Attend EDGE Healthcare training	All Members	10/7/22

Agenda item: LIA Conference

Presenter: Jeremy Taylor

Discussion:

10/21-10/22 Tri C Eastern Campus help represent the Chapter. Members are welcome to attend, Officers are strongly encouraged to attend and reach out to Faculty Advisor for travel arrangements.

Conclusions:

Informing membership of the conference, welcoming them to attend.

Action items	Person responsible	Deadline
✓ Attend Conference	Any Member	10/21/22
✓ Officer Travel Plans	Officers/K.Spindler	ASAP

Agenda item: Announcement of Open Officer Position

Presenter: Jeremy Taylor

Discussion:

Jeremy reviewed roles/responsibilities. Direct the chapter in the use of the parliamentary procedure for meetings
Oversee the leadership components of the chapter's Honors in Action project
Assist the Vice-President of Scholarship in preparation of the chapter's Honors in Action Awards entries.
Promote member participation in Five Star Competitive Edge. Reviewed how to review and look over Officer Responsibilities. Link to [VP of Leadership](#).

Conclusions:

Opened position for Nominations for next meeting.

Agenda item: LGTBQ Safety Meeting

Presenter: Jeremy Taylor

Discussion:

J.Taylor, K.Boyer, L.Shipman visited with Michigan region via Zoom LGTBQ Safety Class. Highly recommended. Has power points for members that may want to review.

Conclusions:

Offered PowerPoint presentation to members that wished to see it, also offered the link to enroll for training.
<https://forms.gle/XURGxZPpHkEhN4VA8>

Action items	Person responsible	Deadline
✓ LGTBQ Training (Optional)	All Members	12/31/22

Agenda item: Trivia Night

Presenter: Kim Boyer

Discussion:

To get started right away, just tap any placeholder text (such as this) and start typing to replace it with your own.

Conclusions:

Action items	Person responsible	Deadline
✓ Trivia Night	All Members/Kim Boyer	10/13

Agenda item: HIA (Honors in Action)

Presenter: Nikki Shears

Discussion:

HIA Handbook/Journal is now being developed. Requested research, editing, and writing assistance. Provided email to reach out: nshears1@student.egcc.edu

Conclusions:

Will reach out by next week to work with volunteers.

Action items	Person responsible	Deadline
✓ Reach out to volunteers	Nikki Spears	10/16/22
✓ Jeremy releases prior volunteers to Nikki	Jeremy Taylor	10/9/22

Other Information

Observers:

N/A

Resources:

N/A

Special notes:

Approval of Minutes:

Granted for Last meetings Approval– Jeremy Taylor, 1st Jbeaulieu, 2nd Kim Boyer

Discussed welcoming new officers

Relay for Life

Jeremy discussed checking in via Chat.

Officer Reports:

VP

-No report

VP Fellowship

-Next Thursday Trivia for group 10/13

-Congratulations to the money raised for the Ohio Region for the Scholar Dash.

--Jeremy Recognized K.Boyer for being the top fundraiser

VP Service

-HIA Handbook/Journal is now being developed. Requested research, editing, and writing assistance.

-Will reach out next week to those interested.

-Provided Email. nshears1@student.egcc.edu

-Jeremy will also produce times/dates of other volunteers.

VP Public Relations

Officers:

Faculty Advisor	Karen Spindler
President	Jeremy Taylor
Vice President	Lisa Shipman
VP of Fellowship	Kimberly Boyer
VP of Membership	Vera Dureke
VP of Scholarship	Ariana Perez
VP of Leadership	Open
VP of Service	Nikki Shears
Officer of Public Relations	Kimberley Grandberry
Recording Officer	Joseph Beaulieu

-No Report/Not present

Advisor

-Pending billings for Chapter Funds

--No update for funds available

---Requested update for LIA travelers in Officer Group.

Membership

-No comments

General Questions:

-How to access meeting notes?

-Posted on PTK Website in EGCC

--Answered by K.Spindler

Scholarship due date?

-Due by December

--Answered by K.Spindler

How to take LGTBQ Safety Training

- <https://forms.gle/XUrGxZPpHkEhN4VA8>

--Answered by K.Boyer

Meeting ended with the general membership.