

EGCC Student Government Association 2023-2024

Meeting Minutes

Wednesday, December 13, 2023

https://egcc.zoom.us/rec/share/zTN1bSDWa4b6OYqrl84S9sgTOQKOK-mxsBtmAlgLWD3DfQVi_0j8cs-LllwrnyPM.MtMLgXrBAJQc7b1y

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Special Orders

None.

Call to Order

The meeting was called to order by President Rogers at 8:01pm EST.

Attendance

Rogers	X
Boyer	X
White	X
Beahn	X
De la Cruz Romero	X
Kelly	X
Montgomery	X
Quirarte	X
Robinson	X
Shipman	X
Walker	X

Present:

Absent:

Quorum is: 10 Majority is: 6

Reading of the Minutes

The minutes of the previous meeting on November 29, 2023 were provided via email from Advisor Twyford for your review prior to this meeting.

Motion: Boyer Second: De La Cruz Romero/Montgomery

Approved via voice vote.

Officer Reports

Rogers: Sent an email about Criteria 3 committee with info we've been covering on that, did not watch the BOT meeting today, but hopefully someone did and can update us.

White: No report.

Boyer: Listened to BOT meeting, not much to report. They were in exec session for a while, they did come on and speak about person hired as a consultant. Hopefully hearing from administration soon.

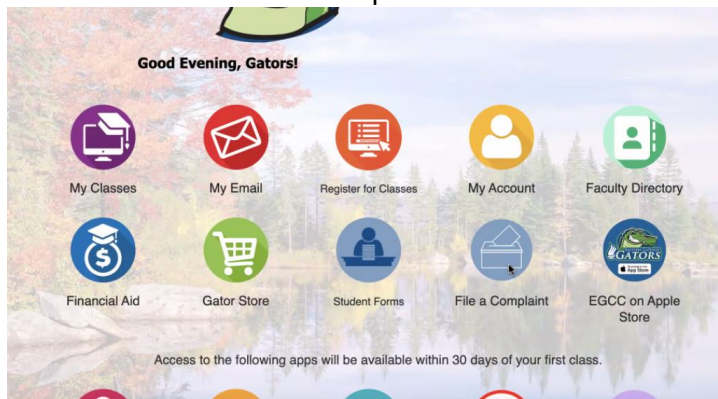
Committee Reports

HLC 1: (Quirarte) – Working on the mission statement of the college. Update from the image of “America’s Community College,” scale back to be more realistic. Looking at “strengthening communities we serve, “bridging the gaps, impacting students. Can upload minutes with suggestions to Discord. Criteria 5 team members came and discussed areas of overlapping concern between two groups.

HLC 2: Student Complaint System Survey - <https://forms.office.com/r/ZmSx6F1F7w> (Boyer, Shipman, Beahn) -- **SVP Wanat and VP Birney** have been invited to speak on the follow-up to the student concerns from this survey.

Boyer: Tonight SVP Wanat and VP Birney are here to speak on behalf of the administration regarding HLC 2.

Wanat: HLC2.A, one thing that was met with concern was student complaint system, specifically the turn around time. Moving to a 48hr turnaround time. An acknowledgment of receipt by the assigned staff will be sent to the student filing the complaint, its not necessarily going to be resolved at that time, but confirmed. We are moving to a new system that will be easier for students and employees. But it is important for us to roll this out ASAP, ideally in January. Bringing it to this group, do we want to roll it out week of or week after classes start. Please send recommendations. Boyer & Shipman put together a survey sent out to students, VP Birney and I took time to go through responses and made changes based on those responses. Some concerns may take longer than others, but we’re working on it. One was the response time, so that’s being fixed. Some students said they didn’t know about it, so it is being added to NSO, and talking to Dan Wakefield to add to CSS106. Recommendation that it was hard to find, it was buried in the student portal. It is now here in the student portal page:



It also is still in the “hamburger” drop down menu. I also want to point out that the Student Forms are found in the main page of the student portal. The responses we got to the survey were solid, and we made the changes we could make quickly.

Birney: Once we’ve had some time to see how this form is going, we’ll want to survey the students again to see how this format is working.

Wanat: Dr. Young is here because he’s the lead on the student complaint form

Young: Been working on this for a year and half, two years. The move from FileBound to Forms should make it easier. We'll respond to the issues that come from our students. We want to make sure we're benefiting our students and capturing this information for HLC. Whatever date you all decide for roll out, we'll take that back to IT and let them know.

Wanat: We might survey again in 6 months from the roll out, we don't want to overload them with surveys. But you don't have to wait until there is a survey to share concerns, please let us know and we can discuss with you. Abbie & I used to do student focus groups on the Steubenville and Youngstown campuses prior to the growth of online. We got great feedback that we were able to get changed very quickly, so if you're looking for another initiative, we can work on setting up focus groups. It's about getting the feedback from the students, positive or negative.

Boyer: We appreciate you taking the time out tonight to speak to us.

Rogers: I think you all might be our first guests from the administration this semester. We appreciate you coming because you're giving us the info we need in order to take action where we need to.

Wanat: Invite us back if you ever have questions that you need answered, please don't feel that we're unapproachable, we're here for the students.

Rogers: I've come to find out that's true, the administration is very student oriented and willing to listen and help however they can. I'd like to invite our three guests to the mixer on Friday evening. *Twyford will send the registration link.*

HLC 3 – Teaching & Learning, Quality Resources & Support: (Rogers) – In Monday's meeting, we covered program breakdowns and had figures presented re: how many different programs are gaining/losing numbers and discussed student success metrics. For the summer 2023 semester, the GPA for the college was 3.09. I'd ask Ty to elaborate on that on some of those numbers.

Young: Present enrollment is ~15k students. Hopefully we can move forward, although we anticipate a decrease in enrollment for spring. (Currently at 7k for spring, but projecting for 9k.) In regards to the GPA, in-seat averages around 2.6, so we need to take into account that we have the appropriate support services for their success, and meeting their needs. Connect with those students to see how we can support them. Meet with students falling behind in class and see how we can help them.

Rogers: That might be something that HLC focuses on, imbalances in success between campuses/online, look at root causes.

Young: HLC is going to look at the support systems we offer both in seat and online to help students past their barriers.

Rogers: Grateful for our guests giving updates on these things. It can be inspiring for the SGA to take actions that will be beneficial to all students and the college. When we get in-depth perspectives from the administration, it adds to our perspective.

HLC 4: (White) – We discussed curriculum that may need changed, and how testing may be offered.

Birney: 4A/4B is looking at the assessment of student learning, and which outcomes students are achieving and which they're not and why. Updates of curriculum, assignments, supplemental documents. In our assurance argument in February, we mapped out 8 curriculums where PLOs have been assessed. Worked with other programs to grow this number

of curriculums. This is then written into academic program review. HLC was concerned about lack of assessment of programs. Research done on best practices for timelines/frequency of academic program reviews. We'll be doing 10 programs/year, but if a program isn't on the list for official review, they will still be able to do their own reviews. We may need to adjust the plans, but HLC will be happy to see this. *Pull from notes*

Welcome Back week in January will have faculty training faculty, showing faculty new forms and systems we'll be using. Co-curricular assessment is found in Nuventive as well (add 2 programs each year). Next report is due April 8, so the next step is to start writing for HLC.

Rogers: There seems to be overlap between HLC 3 and 4, it's good to be part of this process so we can learn as students how this works. Some of us on SGA may become educators someday and it's a good head start for all of us.

HLC 5: Meetings are Mondays at 1pm

Birney: (context) 5 looks at institutional effectiveness, financial stability, strategic enrollment plans, strategic plans. 5B looks at the finances of the institution. CFO/Deputy CFO looking at developing financial plan for sustainability. 5 overlaps with 3 and/or 4 with academic program review and strategic planning. It'll take some time to make sure we have the financial plan moving forward, as well as making sure we're moving away from SRC. We can bring information back to this group on request. Of all the criteria we're working on, they're all "met with concern," except for 5B, which is "not met."

Curriculum Committee: (Rogers) – meeting is on Friday, December 15. I was stressed about my quantitative reasoning final since instructor is on the committee. We have discussed bringing up the issue of Thanksgiving week workload, and Senator Shipman was taking the lead on that. Shipman: Drafting a proposal to bring to administration for after spring start regarding the workload of Thanksgiving week (family obligations, holiday time vs. homework).

Wanat: We've all been there, and had to miss events because of college work. I think its great that you're putting together a proposal, and the academic side of the college will need to address it. If you can't get in front of the curriculum committee, you'll want to take it to the VPAA, which is still Dr. Crooks, or the deans, or the Faculty Forum.

Birney: Faculty Forum is led by SVPA so he may have you come speak.

Wanat: Jim Corrin is the faculty union president, he could be invited to attend an SGA meeting.

Quirarte: Corrin is on HLC 1, so when I'm graduated, Shipman may want to take that committee on.

Rogers: Our guests' presence is more apparent. Curriculum committee is at 8am on Friday. I know we won't get an instant decision, putting it in writing is best way to go. Let me know if you'll be able to make it, or how it should be brought up.

Student Feedback Survey Committee (White)

Survey link: <https://forms.office.com/r/E78853bYxi>

Was sent out to students with the 10/30 email; new responses since then (5) have been sent to the SGA.

White: No updates.

Motion: Table
Made by: Walker
Second: Quirarte

Old Business

1. Promoting SGA to Students (greater presence, reporting on efforts, working with other student groups)

Boyer: I feel like we're in a good spot in the discussions, I know we'll be losing some members through graduation. With the start of the spring semester, if we're hosting Gator Round Table or New Gator Night, we can have members attend that. We're really at a good place in working with other groups, this is the most collaboration I've seen among groups and that is due to the SGA.

Rogers: I feel good about it, too. It's been most beneficial to have the presidents of PTK and BSU on SGA, it's much easier to coordinate. Last year, SGA made an overture with PTK and it wasn't met with enthusiasm, but we've got President Walker (BSU), and as a PTK member myself, I know President Boyer (PTK) runs a great meeting and is a great leader, as well as Senator Shipman. We're making progress, better than being at a standstill like we were earlier in the term, so thank you all. We were without quorum for a few minutes, but now we have members who are interested in making the college experience better for everyone.

Walker: I do think it would still be in the best interest of SGA to get in on the college's LinkedIn page. There are 17k followers there, and it would be a great outside platform for people to see that we have an SGA. I saw that the BSU was shared there a week or so ago. It would be a great medium to highlight our members and our work.

Rogers: It adds credibility to our group. Anybody want to take on setting up an SGA LinkedIn?

Twyford: Suggest working with Gabryelle Walsh on that since she oversees college social media.

Walker: Can work with her on that, we'll want to start with a flyer/promotional material to begin sharing about SGA.

Motion: Table
Made by: Quirarte
Seconded: Boyer

2. Joint Session of SGA/PTK/BSU and other groups

Joint session of student leadership groups with Dr. Crooks to receive updates, "State of the College" style, on HLC, DOE, etc.

Rogers: Does anyone have any suggestions for a date?

Classes start January 8, first SGA meeting of the spring is January 24

Boyer: What about second Monday of the semester – January 15. Gives people time to get settled into classes.

White: 1/15 is Martin Luther King, Jr. Day

Boyer: What about Thursday 1/18?

Walker: That could be a good date to set this meeting a part from our normal meeting schedule.

Boyer: Also, if all groups have had a meeting before that, we can promote at those meetings to encourage attendance.

White: What time frame?

Boyer: Do we want to look at the 8pm-ish that many groups meet? Or later for our western time zones (9pm EST)?

Rogers: What about 8:30pm EST?

Boyer: That may help make a difference, good common ground.

Rogers: Let's shoot for Thursday, January 18 at 8:30pm EST

Twyford will send a formal invitation on behalf of groups.

Motion: Designate Thursday, January 18 at 8:30pm EST as the joint session meeting for a State of the College

Made by: Boyer

Seconded: Walker

3. Thanksgiving Week Course Workload (Shipman)

Rogers: We may have covered this earlier, but is there anything else on this topic? As it stands, Senator Shipman and I will communicate, she may possibly attend the curriculum committee meeting on Friday 12/15 at 7am to bring this up. A proposal is being prepared to submit to administration after the new year to take action, and it would in favor of opening assignments up earlier as well as maybe giving a 72hr extension for assignments that fall on major holidays.

Shipman: Yes, those were some suggestions brought up on Discord for possible solutions.

Rogers: I will let Dr. DiCarlo know you plan on attending, and get his "ok" on allowing SGA to have a brief moment to share this.

Motion: Table

Made by: Montgomery/Quirarte

Seconded: White/Beahn

New Business

Quirarte: This is my last meeting on the SGA, it's been an honor serving with you all.

No new business.

Gallery Remarks

Birney: Happy to come speak anytime, I'm sure you'll continue to have questions. Thanks for the invite!

Young: Always here to support you all, let me know when you'd like me to jump on the meeting.

Announcements and HLC/DOE Updates

Rogers: I think we'll hear more about that from administration in the near future, and the committees we're all working on.

Motivational Quote from VP White:

"Do the difficult things while they are easy and do the great things while they are small. A journey of a thousand miles must begin with a single step." - Lao-Tzu

Nominates Senator Shipman to share motivational quote at the next meeting.

(Kelly has not shared quotes yet)

Closing Remarks from Advisors

- Need to confirm who is completing their time at EGCC at the end of the semester
 - Also graduating: Toni, Mercedes, Josh
- Finish strong! Follow through!
- Honor your capacity.
- Student Group Holiday Mixer – Friday, December 15 at 8pm EST



Adjournment

At this time, I would entertain a motion to adjourn...

Motion: Walker

Seconded by: Multiple!

This meeting is adjourned at 9:25pm EST.

Open house for students - meet & greet eSports



STANDING ITEMS:
Review of document revisions
Student Feedback Survey

CKI - College Kiwanis Intl chapter
More involvement w/ existing clubs -- collaboration, officers attending our meetings to share updates, may get ideas about how to direct efforts
Virtual events hosted or sponsored by SGA (game night, cooking class)



Dr. Crooks' Vision
**Creativity
Scholarship
Success**

- 80% of students getting an A, B, or C
- Excellent persistence from term to term, and retention from year to year, ultimately completion



Bring trust back to the student body, have students look at us as leaders of the school, and show them that it's ok and we're here for the right reasons. If we can be the peers they can look to, it'll be huge for us.



Accessibility Services

- Be involved with college committee

Online student services

Getting more student involvement

Have SGA attend other clubs

Delivery time of college textbooks

Honor society for persons with disabilities (do research on this)